## **Rules of publication**

## First: General rules and controls for publication

- 1. The research should align with the journal's area of specialization.
- 2. The research must be characterized by originality, novelty, innovation, and addition to specialization and knowledge.
- 3. The research must adhere to the principles of original scientific research and its methodology.
- 4. The research must not have been previously published or submitted elsewhere for publication.
- 5. The research must not be extracted from a master's or doctoral thesis.

## **Second: Special rules and controls for publication**

- 1. The research page must be A4 in size and contain no more than 8000 words, including the Arabic and English abstracts and the list of sources and references.
- 2. All four-page margins (top, bottom, right, and left) should be 1.5 inches, with single spacing between lines.
- 3. Two abstracts are required for the research: one in Arabic and one in English, each not exceeding 200 words.
- 4. Following the abstracts, include keywords (keywords) not exceeding five words (not present in the research title) that express the research areas covered to aid in indexing.
- 5. The font type for Arabic text in the research should be Simplified Arabic, size 14, while for English text, it should be Times New Roman, size 12.
- 6. Tables in Arabic research should use the Simplified Arabic font, size 10, and tables in English research should use Times New Roman, size 8.
- 7. Arabic numerals (1-7-7... Arabic) should be used throughout the research.
- 8. The research page numbering should be in the middle or at the bottom of the page.

- 9. On a separate page before the research pages, details such as the research title, the researcher's specialization and academic rank, the institution, the country, and the correspondence address should be written in both Arabic and English. The following research pages should begin with only the research title on the first page, followed by the full research text.
- 10. The name of the researcher or researchers should not be explicitly mentioned in the research text, margins, or reference list. Instead, the terms "researcher" or "researchers" should be used.
- 11. Adherence to ethical standards in scientific research is essential, with a focus on measuring quotation percentages and avoiding plagiarism.
- 12. In social, educational, and administrative specializations, the approved documentation method is the American Psychological Association system, specifically the latest APA form (7th edition).
- 13. For Sharia specializations and Arabic language documentation, the approved method is in accordance with the provided (<u>Form for Documenting Sharia and Arabic Specializations.</u>)
- 14. The researcher must commit to translating or Romanizing documentation from articles published in Arabic periodicals, as outlined in the attached "

  <u>Romanization form</u>," while ensuring they remain in the Arabic references list.
- 15.A brief description of each researcher participating in the research should be provided at the end of the study before the references, not exceeding 100 words for each researcher. This should include the researcher's name, department, college, university, email, nationality, highest academic degree obtained, the university from which the degree was received, a summary of their research activity, and scientific interests. If the researcher has an ORCID number and/or a personal page, this information should be included at the end of the brief. (Please note that the brief containing individual researcher data should be included in the version submitted and removed in the version without the researcher's data).
- 16.If the research is accepted for publication, all publishing rights are transferred to the journal, and it may not be published in any other publication outlet, whether in print or electronically, without written permission from the editor-in-chief.
- 17. The opinions expressed in the published research solely represent the perspectives of the researchers and do not necessarily reflect the views of the journal.